

UNCLASSIFIED/**DCA INTERIM POLICY FOR AUTH TO FLY CIVILIAN NCIS AGENTS ABD USMC ACFT**

Originator: CMC WASHINGTON DC AVN ASM(UC)

DTG: 291502Z Jul 13 **Precedence:** Routine **DAC:** General

To: COMMARFORPAC G3(UC), COMMARFORPAC(UC), COMMARFORRES G3 G5(UC), COMMARFORRES(UC)
 CC: COMUSMARCENT G3(MC), COMUSMARCENT(MC), VMX 22(UC), HMX ONE QUANTICO VA S3(UC), HMX ONE QUANTICO VA(UC), CO MAD PATUXENT RIVER MD S1(UC), MAD CHINA LAKE CA(UC), CG 1ST MAW G-3(UC), CG 1ST MAW(UC), CG 2ND MAW G3(UC), CG 2ND MAW(UC), CG 3RD MAW G3(UC), CG 3RD MAW(UC), CG 4TH MAW G3(UC), CG 4TH MAW(UC), MAWTS 1(UC), CG I MEF G-3(UC), CG II MEF(UC), CG III MEF G-3(UC), COMMCICOM G-3-5-7(UC), COMMCICOM(UC), MAG 11(UC), MAG 12(UC), MAG 13(UC), MAG 14(UC), MAG 16(UC), MAG 24(UC), MAG 26(UC), MAG 29(UC), MAG 31(UC), MAG 36(UC), MAG 39(UC), MAG 41(UC), MAG 46 DET B(UC), MAG 46(UC), MAG 49 DET A(UC), MAG 49 DET B(UC), MAG 49 DET C(UC), MAG 49 DET D(UC), MAG 49(UC), CMC WASHINGTON DC AVN APP(UC), CMC WASHINGTON DC AVN APW(UC), CMC WASHINGTON DC AVN APX(UC), CMC WASHINGTON DC AVN ASL(UC), CMC WASHINGTON DC AVN ASM(UC), CMC WASHINGTON DC AVN(UC)

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MSGID/GENADMIN/CMC WASHINGTON DC AVN ASM//

SUBJ/DCA INTERIM POLICY FOR AUTH TO FLY CIVILIAN NCIS AGENTS/
 ABD USMC ACFT//

REF/A/MSGID:CON/NCIS REPRESENTATIVE/YMD:20130517//

REF/B/MSGID:MSG/CMC WASHINGTON DC AVN ASM/051323ZJAN2007//

REF/C/MSGID:DOC/MCO 3710.8/YMD:20110930//

REF/D/MSGID:DOC/DOD 4515.13R/YMD:19961118//

REF/E/MSGID:DOC/OPNAVINST 3710.7U/YMD:20091123//

REF/F/MSGID:DOC/SECNAVINST 5430.107/YMD:20051228//

NARR/REF A IS CMC PPO NCIS REPRESENTATIVE REQUEST FOR AUTH TO FLY CIVILIAN NCIS AGENTS ABD USMC ACFT. REF B IS THE REVISED POLICY FOR EMBARKING FOREIGN NATIONALS AND CIVILIANS. REF C IS THE MARINE CORPS NATOPS PROGRAM ORDER. REF D IS DOD AIR TRANS ELIGIBILITY ORDER. REF E IS NATOPS GENERAL FLIGHT AND OPERATING INSTRUCTIONS. REF F IS THE SECRETARY OF THE NAVY INSTRUCTION FOR MISSION AND FUNCTIONS OF THE NAVY CRIMINAL INVESTIGATIVE SERVICE.//

POC/CAMPBELL, T. H./SGT/UNIT:HQMC ASCO-2/-/TEL:DSN 227-2401
 /EMAIL:TRACEY.CAMPBELL@USMC.MIL//

GENTEXT/REMARKS/1. PER REF A AND IAW REFS B THRU F, DOD CIVILIAN NAVY CRIMINAL INVESTIGATIVE SERVICE (NCIS) AGENTS ARE AUTHORIZED TO FLY ABD USMC TRANSPORT CATEGORY AIRCRAFT (UH-1, CH-46, CH-53, MV-22, AND KC-130) IOT PERFORM MISSION ESSENTIAL OPERATIONAL TASKS (E.G., CONDUCT INVESTIGATIONS THAT REQUIRE EMBARKATION ABOARD NAVAL VESSELS AT SEA, OR IN CASES THAT COMMERCIAL OR OSA TRANSPORTATION IS UNAVAILABLE OR NOT FEASIBLE).

2. NCIS AGENTS WHO INTEND TO FLY ON USMC TRANSPORT CATEGORY ACFT SHALL PROVIDE A SECNAV-ISSUED BADGE AND A DOD COMMON ACCESS CARD (CAC) PRIOR TO EMBARKATION.

3. FLYING UNITS SHALL VERIFY IDENTIFICATION OF NCIS AGENTS PRIOR TO FLIGHT.

4. NCIS AGENCIES SHALL MAKE EVERY EFFORT TO NOTIFY LOCAL FLYING UNIT COMMANDING OFFICERS OF THEIR INTENT TO EMBARK AGENTS ON USMC ACFT AT LEAST 24 HOURS PRIOR TO FLIGHT. THIS WILL ENABLE UNIT COMMANDERS TO PLAN AND VET PASSENGER REQUESTS TO THEIR HIGHER HEADQUARTERS.

5. IAW REF F, NCIS AGENTS WHO EMBARK ON USMC AIRCRAFT ARE AUTHORIZED TO CARRY NCIS-APPROVED FIREARMS. NCIS AGENTS THAT CARRY NCIS-APPROVED FIREARMS ABOARD USMC AIRCRAFT WILL ENSURE

- THEIR WEAPONS ARE MUZZLE-DOWN AND IN CONDITION FOUR (NO ROUND IN THE CHAMBER, ON SAFE, AND NO MAGAZINE INSERTED).
6. AT NO TIME SHALL PASSENGER(S) OCCUPY A CREW POSITION.
 7. THIS MESSAGE IS AUTHORIZATION TO FLY ONLY. THIS AUTHORIZATION DOES NOT CONSTITUTE TASKING.
 8. ALL FLIGHTS WILL BE FLOWN ON A NOT-TO-INTERFERE BASIS.
 9. AUTHORIZATION FOR POINT-TO-POINT TRANSPORTATION IN LIEU OF COMMERCIAL TRANSPORTATION.
 10. FLIGHT OVER WATER SHALL BE KEPT TO THE MINIMUM REQUIRED FOR MISSION ACCOMPLISHMENT AS FOLLOWS:
 - A. FLIGHTS ARE AUTHORIZED FOR OVER WATER TRANSIT TO US NAVAL SHIPPING.
 - B. FLIGHTS ARE AUTHORIZED FOR SHIP-TO-SHIP MOVEMENT AND SHIP-TO-SHORE MOVEMENT.
 11. FLYING UNIT SHALL ENSURE HOLD-HARMLESS AGREEMENT IS SIGNED.
 12. FLYING UNIT SHALL ENSURE SAFETY AND EGRESS BRIEFS ARE CONDUCTED IAW REF E.
 13. FLYING UNIT SHALL MAINTAIN A CURRENT MANIFEST ON FILE.
 14. THIS MESSAGE PROVIDES INTERIM POLICY GUIDANCE AND WILL BE INCORPORATED INTO REF C.
 15. POINTS OF CONTACT:
 - A. MR. PHILIP COX (HQMC PPO NCIS REP), COMM (703)692-4275
 - B. MR. GARY GRIFFIN (HQMC AVN), COMM (703)697-2401
 - C. SGT CAMPBELL (HQMC AVN), COMM (703)697-2401//

Elements Of Service:

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Originator: CMC WASHINGTON DC AVN ASM(UC)

DTG: 291645Z Jul 13 Precedence: Routine DAC: General

To: COMMARFORCOM G3-5-7(UC), COMMARFORCOM(UC)

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MSGID/GENADMIN/CMC WASHINGTON DC AVN ASM//

SUBJ/DCA INTERIM POLICY FOR AUTH TO FLY CIVILIAN NCIS AGENTS/
ABD USMC ACFT//

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